

# **Constitution of the Society of Intellectual Sisters**

## **February 1992**

**Article I.**      **Name:** The Society of Intellectual Sisters

**Article II.**      **Objectives:**

1. To serve as a neophyte organization of Delta Sigma Theta Sorority Inc. on the MTU campus.
2. To develop unification and cultural diversity at the university and in the community through service.
3. To promote sisterhood and scholarship among members.

**Article III.**      **Membership:**

1. Voting membership shall be granted to those who are registered students at Michigan Tech; Voting privileges shall be granted to those who have dues paid and are active members. A prospective member must be approved by 2/3 of the membership. Also prospective members must have a 2.0 gpa or better for acceptance.
2. All members shall pay dues of \$5.00 each month. Dues must be paid within the week of the first meeting of the month. No money will be refunded to terminated members.
3. Each member must serve on a committee.
4. The SIS will not discriminate on the basis of ethnic group, handicap, gender, religion, national origin, height, age, martial status, sexual orientation, weight and color.
5. All meetings are mandatory. There is a \$5.00 fine for any unexcused absence. After 3 unexcused absences, continued membership will be brought before the body for evaluation.
6. All absences are deemed unexcused if not reported to an Executive Board member within 24 hours prior to the meeting that the member was absence.

**Article IV.**      **Officers:**

1. All officers must be registered Michigan Tech students and have a minimum gpa of 2.50 at the time of election;
2. Elections will take place at the last meeting of Winter term.
3. An officer may be removed from office on the grounds of malfeasance, misfeasance or nonfeasance of their duties by an 2/3 majority vote at a meeting at which a quorum is present.
4. The officers and their duties are:
  - a. President: The President shall preside over meetings and organize committees; Act as a liaison with the campus and community.
  - b. Vice President: The Vice President shall preside over the office of president when the president is absent and is an adhoc member of all the committees.
  - c. Secretary: The secretary is responsible for all meeting minutes and all correspondence.
  - d. Treasurer: The treasurer is responsible for records of all income, expenditures and other financial matters and make reports to the general body twice a month on the financial status of the society.
  - e. Sergeant at Arms: The Sergeant at Arms will keep order at SIS meetings and functions.

**Article V.**      **Meetings:**

1. Regular meetings will be held at least 2 times per month during the academic year.

2. A special meeting may be called by an Executive Board member or at the request of at least ¼ of the acting members.
3. Seventy-five percent of the voting members must be present to constitute a quorum.
4. Parliamentary authority of the SIS shall be Robert's Rules of Order- Newly Revised.
5. Minutes to the proceeding meeting will be available at each meeting.

**Article VI. Committees:**

1. The Fund raising committee shall serve to raise money for the organization.
2. The Service committee shall be responsible for finding service activities throughout the campus and community.
3. Special committees will be formed as needed by membership.

**Article VII. Advisor:**

The Advisor is a member of the faculty or staff of the University. The Advisor maintains continuity; officers guidance, helps cut through Administrative red tape, serve as a sounding board and is an all-around resource person.

**Article VIII. Executive Board:**

The Executive Board is comprised of the officers. They will meet before each meeting to prepare an agenda.

**Article IX. Finances:**

1. Monies will be generated by fund-raisers and membership dues.
2. An expenditure over \$10.00 will require approval of the Executive Board.
3. An expenditure over \$15.00 will require approval of the voting membership.
4. Monies will be kept in a recognized banking institution within Houghton County.
5. All expenditures will require the signature of the president and the treasurer.

**Article X. Ratification:**

This constitution must be ratified by a 2/3 majority of the charter membership. It will take effect when approved by the Dean of Students.

**Article XI. Amendments:**

An amendment may be proposed by any voting member. This proposed amendment must be made in writing and presented at a regular meeting. A vote on said amendment will be taken at the next regular meeting to allow the membership to discuss and/or debate the pros and cons of the amendment. A 2/3 majority of the voting membership is required for passages. The Dean of Students approval is required for implementation.

JAN 31 1997

CONSTITUTION OF THE SOCIETY OF INTELLECTUAL SISTERS  
DECEMBER 1994

- Article I. Name: Society of Intellectual Sisters
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- Article II. Objectives:
1. To promote sisterhood primarily amongst Afrikan American Women and scholarship among members.
  2. To develop unification and cultural diversity at the University and in the community through service and fundraising.
- Article III. Membership:
1. SIS will not discriminate on the basis of ethnic group, handicap, gender, religion, national origin, height, age, marital status, sexual orientation, weight or color.
  2. Voting membership shall be granted to those who are registered students in a college or university.
  3. A prospective member must be approved by 2/3 of the membership.
  4. Members must maintain a 2.00 grade point average.
  5. Dues must be paid the first meeting of the month. Voting privileges shall be granted to those who have paid and are active members. No money will be refunded to former members.
  6. Each member must serve on a committee.
- Article IV. Evaluation of Members:
1. Each member in this organization will be evaluated based on the standards set by the group entitled: "Sisterly Conduct."
  2. If a member has violated the standards set by the organization, examples are:
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4. The officers and their duties are:
  - A. President: Shall preside over meeting and organize committees; Acts as a liaison with the campus and community.
  - B. Vice-President: Shall preside over the office of president when the president is absent and is an adhoc member of all committees.
  - C. Secretary: Responsible for all meeting minutes and correspondence.
  - D. Treasurer: Responsible for records of all income, expenditures and other financial matters and make reports to the general body twice a month of the financial status of the society.
  - E. Sergeant at Arms: Will keep order at SIS meetings and functions.

Article

VII. Meetings:

1. All meetings are mandatory. There is a penalty for any unexcused absence. After three (3) unexcused absences, continued membership will be brought before the body for evaluation.
2. All absences are deemed unexcused if not reported to an Executive Board member within 24 hours prior to the meeting that the member was absent.
3. Regular meetings will be held at least two (2) times per month during the academic year.
4. A special meeting may be called by an Executive Board member or at the request of at least 1/4 of the acting members.
5. Seventy-five (75) percent of the voting members must be present to constitute a quorum.

Arrange for interaction with the campus and community.

Article

XI. Finances:

1. Monies will be generated by fund-raisers and membership dues.
2. An expenditure over \$10.00 will require approval of the Executive Board.
3. An expenditure over \$50.00 will require the approval of the voting membership.
4. Monies will be kept in a recognized banking institution within Houghton County.
5. All expenditures will require the signature of the president and/or treasurer.
6. Each member must sign a contract stating their obligations to SIS. If they do not abide by this contract they will be terminated and held responsible for the terms on that contract.

Article

XII. Ratification:

This constitution must be ratified by a 2/3 majority of the charter membership. It will take effect when approved by the Dean of Student Services.

Article

XIII. Amendments:

An amendment may be proposed by any voting member. This proposed amendment must be made in writing and presented at a regular meeting. A vote on proposed amendment will be taken at the next regular meeting to allow the membership time to discuss and/or debate the pros and cons of the amendment. A 2/3 majority of the voting membership is required for passages. The Dean of Student Services approval is required for implementation.

# Constitution of the Society of Intellectual Sisters

## May 2000

- Article I. Name:** Society of Intellectual Sisters
- Article II. Objectives:**
1. To promote sisterhood primarily ~~but not exclusively~~ amongst African American Women and scholarship among members.
  2. To develop unification and cultural diversity at the university and in the community through service and fundraising.
- Article III. Membership:**
1. SIS will not discriminate on the basis of ethnic group, ~~race~~ handicap, religion, national origin, height, age, marital status, sexual orientation, weight, color, or gender.
  2. A perspective member must ~~successfully complete all~~ <sup>previously #3</sup> requirements of the interview process as determined by the approval of 2/3 of the current membership.
  3. Voting membership shall be granted to those who are registered students in a college or university.
  4. Members must maintain a ~~minimum~~ <sup>previously #2</sup> 2.00 grade point average.
  5. Dues must be paid the first meeting of the month. Voting privileges shall be granted to those who have paid and are active members. No money will be refunded to former members.
  6. Each member must serve on a committee.
  7. ~~Each member must sign a contract stating their obligations to SIS. If they do not abide by this contract they will be terminated and held responsible for the terms on that contract.~~
- Article IV. Evaluation of Members:**
1. Each member in this organization will be evaluated based on the standards set by the group entitled: "Sisterly Conduct."
  2. If a member has violated the standards set by the organization, examples are:
    - A. Performance of their assigned task; participating in service and mandatory events; portraying themselves to be professional; maintaining confidentiality of organizational transactions; showing respect for themselves and others.
    - B. If a member has violated two or more of the standards set by the organization, and has been warned, the evaluation procedure will take place.
- Article V. Evaluation Procedure:**
1. ~~The complaint shall be brought before the Executive Board~~

resource for the welfare of the group, socially and academically. ~~The Executive Board will meet at least once a semester, at their discretion, to discuss the progress of the group as a whole and set direction accordingly.~~

**Article VIII. Advisors:**

The Advisor is a member of the faculty or staff of the University. The Advisor maintains continuity, offers guidance, helping cut through Administrative red tape. serve as a sounding board and is an all around resource person.

**Article IX. Committees:**

1. The Communication Committee shall be responsible for advertisement around campus and community for all group activities ~~and the maintenance of the web page.~~
2. The Fundraising committee shall organize activities to raise money for the organization.
3. The Service committee shall organize service events throughout the campus and community.
4. The Social committee shall arrange social gatherings to enhance sisterhood, unity, and academic excellence throughout the group. ~~Arrange for interaction with the campus and the community.~~
- ~~5. The Membership Committee shall be responsible for the promoting the organization and acting as a liason between prospective new members and the organization.~~
- ~~6. The Special Programs Committee shall plan and organize all activities not directly related to the above stated committees such as Women's Month activities, retreats, etc.~~

**Article X. Meetings:**

old # VII

1. All meetings are mandatory. There is a penalty for any unexcused absence. After three (3) unexcused absences, ~~per term~~ continued membership will be brought before the body for evaluation.
2. All absences are deemed unexcused if not reported to an Executive Board member within twenty-four (24) hours prior to the meeting that the member was absent.
3. Regular meetings will be held ~~once a week~~ during the academic year.
4. A special meeting may be called by an Executive Board member or at the request of at least  $\frac{1}{4}$  of the active members.
5. Seventy-five (75) percent of the voting members must be present to constitute a quorum.
6. Parliamentary authority of SIS shall be Robert's Rule of Order- Newly Revised.

# Constitution of the Society of Intellectual Sisters

## April 2001

**Article I.**        **Name:** Society of Intellectual Sisters

**Article II.**        **Objectives:**

1.        To promote sisterhood primarily but not exclusively amongst African American Women and scholarship among members.
2.        To develop unification and cultural diversity at the university and in the community through service and fundraising.

**Article III.**        **Membership:**

1.        SIS will not discriminate on the basis of ethnic group, race, handicap, religion, national origin, height, age, marital status, sexual orientation, weight, color, or gender.
2.        A prospective member must successfully complete all requirements of the interview process as determined by the approval of 2/3 of the current membership.
3.        Voting membership shall be granted to those who are registered students in a college or university.
3.        Members must maintain a minimum 2.00 grade point average.
4.        Dues must be paid the first meeting of the month. Voting privileges shall be granted to those who have paid and are active members. No money will be refunded to former members.
5.        Each member must serve on a committee.
6.        Each member must sign a contract stating their obligations to **SIS**. If they do not abide by this contract they will be terminated and held responsible for the terms on that contract.

**Article IV.**        **Evaluation of Members:**

1.        Each member in this organization will be evaluated based on the standards set by the group entitled: "Sisterly Conduct." If a member has violated the standards set by the organization, by failure to:
  - a.        Perform an assigned task;
  - b.        Participate in service and mandatory events;
  - c.        Conduct themselves in a professional manner;
  - d.        Maintain confidentiality of organizational transactions;
  - e.        Show respect for themselves and others.
2.        If a member has violated the standards set by the organization, and has been warned, the evaluation procedure will take place.

**Article V.**        **Evaluation Procedure:**

- A. The complaint shall be brought before the Executive Board
  1.        If the person being charged is a member of the Executive Board, the complaint shall be brought before the remaining members of the Executive Board and an appointed committee head.
  2.        It shall be at the discretion of the Executive Board to hear the charges at the end of the regular meeting or a separate meeting.



- with the campus and the community.
- 5. The Membership Committee shall be responsible for promoting the organization and acting as a liason between prospective new members and the organization.
- 6. The Special Programs Committee shall plan and organize all activities not directly related to the above stated committees such as Women's Month activities, retreats, reunion planning, etc.

**Article X. Meetings:**

- 1. All meetings are mandatory. There is a penalty for any unexcused absence. After three (3) unexcused absences, per term continued membership will be brought before the body for evaluation.
- 2. All absences are deemed unexcused if not reported to an Executive Board member within twenty-four (24) hours prior to the meeting that the member will be absent.
- 3. Regular meetings will be held once a week during the academic year.
- 4. A special meeting may be called by an Executive Board member or at the request of at least ¼ of the active members.
- 5. Seventy-five (75) percent of the voting members must be present to constitute a quorum.
- 6. Parliamentary authority of SIS shall be Robert's Rule of Order-Newly Revised.
- 7. Minutes to the proceeding meeting will be available at each meeting.

**Article XI. Finances:**

- 1. Monies will be generated by fundraisers and membership dues.
- 2. All expenditures require approval of the Executive Board.
- 3. An expenditure over \$50.00 will require the approval of the voting membership.
- 4. Monies will be kept in a recognized banking institution within Houghton County.
- 5. All expenditures will require the signature of the President and/or Treasurer.

**Article XII. Ratification:**

This constitution must be ratified by a 2/3 majority of the charter membership. It will take effect when approved by the Office of Student Affairs.

**Article XIII. Amendments:**

Any voting member may propose an Amendment. This proposed amendment must be made in writing and presented at a regular meeting. A vote on proposed amendment will be taken at the next regular meeting to allow the membership time to discuss and/or debate the pros and cons of the amendment. A 2/3 majority of the voting membership is required for passages. The Office of Student Affairs approval is required for implementation.

# Constitution of the Society of Intellectual Sisters

## September 2003

**Article I.** Name: Society of Intellectual Sisters

**Article II.** Objectives:

1. To promote sisterhood primarily but not exclusively amongst African American Women and scholarship among members.
2. To develop unification and cultural diversity at the university and in the community through service and fundraising.

**Article III.** Membership:

1. SIS will not discriminate on the basis of ethnic group, race, handicap, religion, national origin, height, age, marital status, sexual orientation, weight, color or gender.
2. A prospective member is encouraged to complete the requirements of the interview process.
3. Voting membership shall be granted to those who are registered students in a college or university.
4. Members must maintain a minimum 2.00 grade point average.
5. Dues must be paid within the first month of the semester. Voting privileges shall be granted to those who have paid and are active members. No money will be refunded to former members.
6. Each member must serve on a committee.
7. Members must sign a contract stating their obligations to SIS. If they do not abide by this contract they will be terminated and held responsible for the terms on the contract.

~~A leave of absence may only be taken for a length of six months or an academic semester. Reasons for an absence may include G.P.A below 2.00, internship, personal break from organization, etc.~~

~~a. During a members stay with the organization a maximum of three leaves of absence will be allotted and they cannot be consecutive.~~

~~b. A member may take a leave of absence from the organization at any time during their membership.~~

~~c. If the member has paid their dues their money will not be refunded and the member is not obligated to participate in membership activities.~~

~~d. If the member takes a leave of absence before dues are due, they are not required to pay dues and are not obligated to attend organizational activities.~~

~~e. A written request of a leave of absence must be emailed or submitted to the organization before the weekly meeting, stating their reason to withdraw and their expected length of absence.~~

~~f. If these criteria are not met then, the member will not be considered an active member and will have to complete the interview process again.~~

**Article IV.** Evaluation of Members:

1. Each member in this organization will be evaluated based on the standards set by the group entitled: "Sisterly Conduct" (listed below). If a member has violated the standards set by the organization they can be brought up on charges if they fail to:

The Advisor is a member of the faculty or staff of the University. The Advisor maintains continuity, offers guidance, helping cut through administrative red tape. serve as a sounding board and is an all around resource person.

**Article IX. Committees:**

*Social Committee  
Dropped*

1. The Communications Committee shall be responsible for advertisement around campus and community for all group activities, maintenance of the web page, and production of the bi-annual newsletter.
2. The Fundraising and Social Committee shall organize fundraisers and social events for the benefit of the organization, campus, or another organization.
3. The Service Committee shall organize service events throughout the campus and community.
4. The membership Committee shall be responsible for promoting the organization and acting as a liaison between prospective new members and the organization.
5. Special Programs Committee shall plan and organize all activities not directly related to the above stated committees such as Women's Month activities, retreats, reunion planning, etc.
6. The Academic Committee reviews semester grades of members, reports the Executive Board if a member does not meet Article III.4.

**Article X. Meetings:**

1. All meetings are mandatory.
2. All absences are deemed unexcused if not reported to an Executive Board member within an hour of the meeting that the member will be absent.
3. Regular meetings will be held once a week during the academic school year.
4. A special meeting maybe called by an Executive Board member or at the request of at least ¼ of the active members.
5. Seventy-five (75) percent of the voting members must be present to constitute a quorum.
6. Parliamentary authority of SIS shall be Robert's Rule of Order-Newly Revised.
7. Minutes to the proceeding meeting will be available before each meeting.
8. ~~All cell phones MUST be turned off at meetings or set to vibrate, and should not be answered during meetings.~~
9. ~~No eating will be allowed at meetings~~

**Article XI. Finances:**

1. Fundraisers and membership dues will generate monies.
2. All expenditures require approval of the Executive Board.
3. Expenditure over \$50.00 will require the approval of the voting membership.
4. Monies will be kept in a recognized banking institution within Houghton County.
5. All expenditures will require the signature of the President and /or Treasure.

**Article XII. Ratification:**

This constitution must be ratified by a 2/3 majority of the charter membership. It will take effect when approved by the Office of Student Affairs.

**Article XIII. Amendments:**

Any voting member may propose an Amendment. This proposed amendment must be made in writing and presented at a regular meeting. A vote on proposed amendment will be taken at the next meeting to allow the membership time to discuss and/or debate the pros and cons of the amendment. A 2/3 majority of

# **Constitution of the Society of Intellectual Sisters**

## **March 2004**

**Article I.**      **Name:** Society of Intellectual Sisters

**Article II.**      **Objectives:**

1. To promote sisterhood primarily but not exclusively amongst African American Women and scholarship among members.
2. To develop unification and cultural diversity at the university and in the community through service and fundraising.

**Article III.**      **Membership:**

1. In compliance with Michigan Technological University's Board of Control Equal Opportunity Policy effective 7/20/90, SIS will not discriminate on the basis of race, religion, color, national origin, age, sex, sexual orientation, height, weight, or marital status. SIS is also committed to the policy of not discriminating against handicapped individuals or veterans.
2. A prospective member is encouraged to complete the requirements of the interview process.
3. Voting membership shall be granted to those who are registered students in a college or university.
4. Members must maintain a minimum 2.00 grade point average.
5. Voting privileges shall be granted to those who have paid their dues and are active members. No money will be refunded to former members.
6. Each member must serve on a committee.
7. Members must sign a contract stating their obligations to SIS. If they do not abide by this contract they will be terminated and held responsible for the terms on the contract.
8. A leave of absence may only be taken for a length of six months or an academic semester. Reasons for an absence may include G.P.A below 2.00, internship, personal break from organization, etc.
  - a. During a members stay with the organization a maximum of three leave of absences will be allotted and they cannot be consecutive.
  - b. A member may take a leave of absence from the organization at any time during their membership.
  - c. If the member has paid their dues their money will not be refunded and the member is not obligated to participate in membership activities.
  - d. If the member takes a leave of absence before dues are due, they are not required to pay dues and are not obligated to attend organizational activities.
  - e. A written request of a leave of absence must be emailed or submitted to the organization before the weekly meeting stating their reason to withdraw and their expected length of absence.
  - f. If these criteria are not met then, the member will not be considered an active member and will have to complete the interview process again.

**Article IV.**      **Evaluation of Members:**

1. Each member in this organization will be evaluated based on the standards set by the group entitled: "Sisterly Conduct" (listed below). If a member

**Article VIII. Advisors:**

1. The Advisor is a member of the faculty or staff of the University.
2. The Advisor maintains continuity, offers guidance, helping cut through administrative red tape, serve as a sounding board and is an all around resource person.
3. The Advisor is voted on by the voting membership.
4. The name of the advisor(s) is forwarded to the Office of Student Activities, which appoints an advisor(s), who may or may not be the elected advisor.

**Article IX. Committees:**

Heads of the following committees will be voted into office during spring semester and will serve their term the following academic year.

1. The Communications Committee shall be responsible for advertisement around campus and community for all group activities, maintenance of the web page, and production of the bi-annual newsletter.
2. The Fundraising and Social Committee shall organize fundraisers and social events for the benefit of the organization, campus, or another organization.
3. The Service Committee shall organize service events throughout the campus and community.
4. The membership Committee shall be responsible for promoting the organization and acting as a liaison between prospective new members and the organization.
5. Special Programs Committee shall plan and organize all activities not directly related to the above stated committees such as Women's Month activities, retreats, reunion planning, etc.
6. The Academic Committee reviews semester grades of members, reports the Executive Board if a member does not meet Article III.4.

**Article X. Meetings:**

1. All meetings are mandatory.
2. All absences are deemed unexcused if not reported to an Executive Board member within an hour of the meeting that the member will be absent.
3. Regular meetings will be held once a week during the academic school year.
4. A special meeting maybe called by an Executive Board member or at the request of at least  $\frac{1}{4}$  of the active members.
5. Seventy-five (75) percent of the voting members must be present to constitute a quorum.
6. Parliamentary authority of SIS shall be Robert's Rule of Order-Newly Revised.
7. Minutes to the proceeding meeting will be available before each meeting.
8. All cell phones **MUST** be turned off at meetings or set to vibrate, and should not be answered during meetings.
9. No eating will be allowed at meetings

**Article XI. Finances:**

1. Fundraisers and membership dues will generate monies.
2. All expenditures require approval of the Executive Board.
3. Expenditure over \$50.00 will require the approval of the voting membership.
4. Monies will be kept in a recognized banking institution within Houghton County.
5. All expenditures will require the signature of the President and /or Treasure.

# **Constitution of the Society of Intellectual Sisters**

## **September 2005**

**Article I.**        **Name:** Society of Intellectual Sisters (S.I.S.)

**Article II.**        **Objectives:**

1. To promote sisterhood primarily but not exclusively amongst African American women and scholarship among members.
2. To develop unification and cultural diversity at the university and in the community through service and fundraising.

**Article III.**        **Membership:**

1. In compliance with Michigan Technological University's Board of Control Equal Opportunity Policy effective 7/20/90, SIS will not discriminate on the basis of race, religion, color, national origin, age, sex, sexual orientation, height, weight, or marital status. SIS is also committed to the policy of not discriminating against handicapped individuals or veterans.
2. A prospective member is encouraged to complete the requirements of the membership intake process.
3. Members must maintain a minimum 2.00 grade point average.
4. Voting privileges shall be granted to those who are registered students in a college or university, have paid their dues and are active members. No money will be refunded to former members.
5. Each member must serve on a committee.
6. A leave of absence may only be taken for a length of six months or an academic semester. Reasons for an absence may include G.P.A below 2.00, internship, personal break from organization, etc.
  - a. During a member stay with the organization a maximum of three leave of absences will be allotted and they cannot be consecutive.
  - b. A member may take a leave of absence from the organization at any time during their membership.
  - c. If the member has paid their dues their money will not be refunded and the member is not obligated to participate in membership activities.
  - d. A written request of a leave of absence must be presented to an executive board member then presented in front of the entire executive board before the weekly meeting stating their reason to withdraw and their expected length of absence.

**Article IV.**        **Evaluation of Members:**

1. Each member in this organization will be evaluated based on the standards set by the group entitled: "Our Rules" and "Sisterly Conduct" (see attachment). If a member has violated the standards set by the organization they can be brought up on charges if they fail to:
  - a. Participate and perform assigned duties in service and mandatory events
  - b. Conduct themselves in a professional manner
  - c. Maintain confidentiality of organizational transactions
  - d. Show respect for themselves and others
2. If a member has violated the standards set by the organization, and has been warned in writing, the evaluation procedure will take place.

**Article V.**        **Evaluation Procedure:**

1. The complaint shall be brought before the Executive Board
  - a. If the person being charged is a member of the Executive Board, the complaint shall be brought before the remaining members of the Executive Board and an appointed committee head
  - b. It shall be at the discretion of the Executive Board to hear the charges at the end of the regular meeting or a separate meeting.
2. The person being evaluated shall be given a chance to reply to the charge

- a. The floor will be opened for questions
- b. The person will be asked to leave and a vote will be taken with three(3) results possible:
  - i. The charges will be dropped.
  - ii. Probation: to be determined by the Executive Board depending on the charges, if violated, immediate termination will result.
  - iii. Immediate termination

**Article VI. Officers:**

1. All officers must be registered students in a college or university and must have and maintain an overall 2.50 g.p.a. upon entering their officer position.
2. Elections will take place during spring semester of each academic year; the new officers will begin their term the following academic year.
3. An officer may be removed from office on grounds of malfeasance of their duties by 2/3-majority vote at a meeting at which a quorum is present.
4. The officers and their duties are:
  - a. President: Shall preside over meetings and organize committees: Acts as a liaison with the organization advisors, campus and community.
  - b. Vice President: Shall preside over the office of the president when the President is absent, is an adhoc member of all committees and hold the position of academic chair. Assist and support the President in all outside representation.
  - c. Secretary: Responsible for all meeting minutes and correspondence. Keeping members up to date with meeting time, emergencies, and other activities that involve the group.
  - d. Treasurer: Responsible for records of all income, expenditures, and other financial matters and make reports, for the general body, twice a month, of the financial status of the Society.
  - e. Parliamentarian: Will keep order at SIS meetings and functions.
5. If you wish to resign from office you must write a letter to the Executive Board.
  - a. Letter will be reviewed by Executive Board and a decision will be voted on.

**Article VII. Executive Board:**

The Executive Board is comprised of the officers. The Executive Board will act as a source of guidance, direction and an all-around resource for the welfare of the group, socially and academically. The Executive Board will meet at least once a month, at their discretion, to discuss the progress of the group as a whole and set direction accordingly.

**Article VIII. Advisors:**

1. The Advisor is a member of the faculty or staff of the University.
2. The Advisor maintains continuity, offers guidance, helping cut through administrative red tape, serve as a sounding board and is an all around resource person.
3. The Advisor is voted on by the voting membership.
4. The name of the advisor(s) is forwarded to the Office of Student Activities, which appoints an advisor(s), who may or may not be the elected advisor.

**Article IX. Committees:**

Heads of the following committees excluding the Academic Committee will be voted into office during spring semester and will serve their term the following academic year.

1. The Communications Committee shall be responsible for advertisement around campus and community for all group activities, maintenance of the webpage, and production of the bi-annual newsletter.
2. The Fundraising and Social Committee shall organize fundraisers and social events for the benefit of the organization, campus, or another organization.
3. The Service Committee shall organize service events throughout the campus and community.
4. The Membership Committee shall be responsible for promoting the organization and acting as a liaison between prospective members and the organization.

5. The Special Programs Committee shall plan and organize all activities not directly related to the above stated committees such as Women's Month activities, retreats, reunion planning, etc.
6. The Academic Committee Chair (Vice President) reviews semester grades of members, reports to the Executive Board if a member does not meet Article III.4.

**Article X. Meetings:**

1. All meetings are mandatory.
2. All absences are deemed unexcused if not reported to the President or Vice President within an hour of the meeting that the member will be absent.
3. Regular meetings will be held once a week during the academic school year.
4. A special meeting may be called by an Executive Board member or at the request of at least  $\frac{1}{4}$  of the active members.
5. 75% percent of the voting members must be present to constitute a quorum.
6. Parliamentary authority of SIS shall be Robert's Rule of Order-Newly Revised.
7. Minutes to the proceeding meeting will be available before each meeting.

**Article XI. Finances:**

1. Fundraisers and membership dues will generate funds.
2. All expenditures require approval of the Executive Board.
3. Expenditure over \$50.00 will require the approval of the voting membership.
4. Funds will be kept in a recognized banking institution within Houghton County.
5. All expenditures will require the signature of the President and /or Treasurer.

**Article XII. Dues:**

1. Payment of dues is a requirement of membership.
2. Dues must be paid by the first meeting of the semester, unless otherwise stated by treasurer or the president.
3. Amount of dues will be set in the spring for the following academic year.

**Article XIII. Constitution:**

This constitution is a living document and may only be changed through amendments. Articles shall not be altered or deleted as of Sep 4, 2004.

1. Ratification
  - a. This constitution must be ratified by a  $\frac{2}{3}$  majority of the active membership.
  - b. It will take effect when approved by the Office of Student Affairs.
2. Amendments
  - a. Any voting member may propose an Amendment.
  - b. This proposed amendment must be made in writing and presented at a regular meeting.
  - c. A vote on proposed amendment will be taken at the next meeting to allow the membership time to discuss and/or debate the pros and cons of the amendment.
  - d. A  $\frac{2}{3}$  majority of the voting membership is required for approval.
  - e. It will take effect when approved by the Office of Student Activities.
  - f. Amendments must be dated and documented on the amendments page of the constitution.