

**Minutes of the Board Meeting
Friends of the J.R. Van Pelt Library
Thursday, April 30th, 2009**

Present: Deb Charlesworth, Don Durfee, Eloise Haller, Amy Hughes, Sandy Lewin, Mary Marchaterre, Faith Morrison, Dana Richter, Dick Rupley, Patricia Van Pelt, Christa Walck, Rhianna Williams

Absent: Sue DesRochers, Karen Hubbard, Terry Reynolds, Dee Vincent

Chairperson Don Durfee called the meeting to order at 4:00 pm.

1) Minutes:

- ❖ The minutes of the April 2nd, 2009 meeting were reviewed and approved. Motion by Dick and seconded by Patricia.

2) Treasurer Report (Terry Reynolds)

- ❖ Terry Reynolds was unable to attend but was able to send the latest FVPL financial. Account balance is \$22,590.39. The treasurer's report was reviewed and approved. Motion by Eloise and seconded by Patricia.
- ❖ Asked that Terry add to his report encumbered requests. Need to add the Archive Photo project for up to \$1000 plus new ones.

3) Old Business:

A. Book Cart (Karen,Patricia)

- Doing well, could use more donations.

B. Econo Food Slips (Mary)

- Still accepting receipts from August 2008 to middle of June 2009.
- The box in the Library was borrowed for another use and will be returned in a few days. They are still accepting the receipts at the main reception area.

C. Book Sale (Eloise)

- Sent out a thank you in the Daily Mining Gazette's letter section.

D. Library Funding Requests

- Spending Request that were approved:
 - ❖ Travel Awards for scholars using the Archive – reviewed and approved for up to \$1500 for next cycle. Motion by Faith and seconded by Patricia.
 - ❖ Popular book collection up to \$2000 plus funding books recommended by TechReads program for up to \$500 – reviewed and approved for up to \$2500. Motion by Faith and seconded by Dana.
 - ❖ Presentation Technology in two group study rooms – reviewed and approved for up to \$2500. Motion by Patricia and seconded by Dana.
 - Total Spent: \$6,500

- Spending Request that were discussed:
 - ✚ Furnish an area for graduate students – asked for more information about what this would encompass and recommended that we revisit it later.
 - ✚ Professional Development support – This was a new funding request. It was estimated that for one person per trip the cost would be about \$2000. Motion by Dana and seconded by Patricia to spend for one trip/one person up to \$2000. Motion was not passed but recommended that we revisit it later.

- Spending Requests – will keep this list of outstanding funding requests on minutes:
 - Additional soft seating for area around coffee shop (\$3000)
 - Furnish an area for graduate students in 24/7 space W side: carrels, lockers (\$5000)
 - Bullfrog file: \$1495
 - Professional Development support – estimated that it costs about \$2000 per person per trip.
 - Springer E-book 2009. Total cost @\$17,000. We are looking for partial funding.
 - Reference collection: \$3000.

4) New Business:

A. Book Sale

- Faith will put the handout from Patricia on the web about UW-Madison's Book Sale.
- Next meeting we should review and discuss how UW-Madison and other places do their sales and pricing procedures. They have no books left at the end of the sale.

B. Membership Fees - will discuss this next fall

C. Donation

- Eloise will send a list of books to Amy to look up to see if the collection is worth selling online.

D. Develop Budget

- Need to add this item as new business. We should address the spending process and check spending against our shareholders and impact on them.

The meeting adjourned at 5:05 pm.

The next regular meeting will be **Thursday, September 3rd, 2009 at 4:00 pm**

Submitted by Mary Marchaterre, Monday, May 12th, 2009.